

**HOOONAH CITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING**

July 25, 2018

BOARD MEMBERS PRESENT: Heidi Jewel, Harold Houston, and Robert Hutton. Grace Villarreal and Dillon Styers had excused absences.

SUPERINTENDENT/PRINCIPAL: Ralph Watkins

OTHERS PRESENT: Amy Stevenson, Business Manager and Kelli Gretsinger, Recording Secretary.

CALL TO ORDER: Robert Hutton called the meeting to order at 7:00 pm.

ROLL CALL: Three (3) Board Members were present at roll call, a quorum was established.

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH): No Public Comments

NEW BUSINESS:

1.0 Technology Contract – SERRC, Tech Ops

M/S Heidi Jewell, Harold Houston move that we approve the 2018/2019 technology contract for SERRC, Tech Ops. Discussion: Ralph Watkins stated that he picked Tech Ops for their familiarity with the learning platforms that Hoonah Schools uses and for their close location. There wasn't a problem with the quality of Teckmate (our previous technology support). It's a matter of feasibility and familiarity. Ralph believes the transition will go smoothly. Tech Ops will be coming August 8th for two days. Robert Hutton said all those in favor say "Aye." All three members said "Aye." Passes unanimously.

1.1 Teaching Contract for Roxanne Meneguín

M/S Harold Houston, Heidi Jewell, move that we offer a 2018/2019 teaching contract to Roxanne Meneguín. Discussion: Ralph Watkins informed the Board that Roxanne is a former principal from Wales Bering Straight. She is looking to transition out of an administrator role for a lighter load. Her husband is a general mechanic and would substitute teach. Harold Houston asked Ralph how he found these teachers? Ralph Watkins responded through FaceBook, calling people on the phone, and ATP (the standard way). Roxanne applied for a past position and Ralph called her back. Ralph thinks one reason why there is difficulty finding teachers is because our base salary is low at \$42,000. Down south in the lower 48, the base salary is \$49,000. Ralph would like to market to possible new teachers the quality of life in Hoonah. At some point, Ralph would

like to discuss with the Board a better recruitment plan for teachers. He would like to look less in Alaska and more in Pennsylvania. Pennsylvania produces 30% more teachers than they hire. It would be nice to discuss when and where to hire teachers with the Board. Robert Hutton will add this to a future Discussion Item. Robert Hutton said all those in favor say "Aye." All three members said "Aye." Passes unanimously.

1.2 Teaching Contract for Lora Jett

M/S Heidi Jewell, Harold Houston move that we offer a 2018/2019 teaching contract to Lora Jett. Discussion: Ralph Watkins stated that Lora was a late hire. He met her two Fridays ago for a formal interview. He hired her based upon her years of experience – 13 years. She taught one year in the Artic Circle and has experience at the college level as well as high school. She is 51 years old and single. She will be here August 3rd. Robert Hutton said all those in favor say "Aye." All three members said "Aye." Passes unanimously.

1.3 FY 18 School Operating Fund Budget Revision

M/S Heidi Jewell, Harold Houston move that the Board of Education approve the second revised FY 18 general fund budget as outlined for \$3, 024,108. No Discussion. Robert Hutton said all those in favor say "Aye." All three members said "Aye." Passes unanimously.

1.4 Credit Card Application Approval

M/S Heidi Jewell, Harold Houston move that we approve the Business Manager, Amy Stevenson, to apply for a Credit Card Application with Bank of America. Discussion: Harold Houston asked if the school could get Alaska Airline miles with Bank of America. Amy Stevenson explained that HCS doesn't qualify for miles because the school is a non-profit organization. The school currently has no working credit card. Bank of America has updated new security features and because Donna Berry (who has been retired for 15 years or more) was still on the Bank of America account, it had to be shut down. Ralph Watkins would like to make sure that this doesn't happen in the future. He will work on putting a procedure in place in the Standard Operating Procedures. Robert Hutton said all those in favor say "Aye." All three members said "Aye." Passes unanimously.

COMMENTS FROM THE BOARD:

Robert Hutton – Thanked Ralph Watkins for persevering and finding qualified staff. Ralph Watkins replied that he still has one last position to fill: the online coordinator/certified math teacher. It is his goal to have all math teachers certified this year.


Harold Houston – Thank you to Amy Stevenson and Kelli Deitering for going above and beyond. Harold commented that he just received his children's report cards in July. He hopes now that Ralph has help with PowerSchool,

report cards are more timely. Ralph Watkins replied by thanking the Board for approving Rita Crouch and Ladonna Dybdahl to go the PowerSchool training. He also enjoyed his vacation. Ralph is looking forward to the upcoming school year.

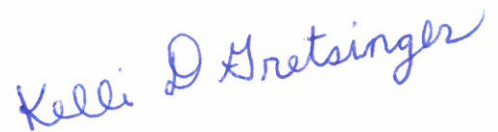
ADJOURNMENT:

Robert Hutton asked if there were any objections to adjournment. No objections. Meeting adjourned at 7:19 pm.

Respectfully,



**Dillon Styers
Board Secretary**



**Kelli D Gretzinger
Recording Secretary**