



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

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**NOTICE OF VACANCY  
SUBSTITUTES**

**Hoonah City School District is seeking applications for on call Substitutes to fill in for absent teachers or classroom aides. Applications may be picked up in the school administration office Monday through Friday, 8AM to 4PM.**

**WAGE:** \$12.00 to \$16.67 per hour depending on position and certification.

**HOURS:** Starting August 15, 2017, work hours as needs arise

**CLOSING DATE:** Until Filled

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**DESCRIPTION:**

Under direct supervision, this position will work in the classroom as a substitute for the teacher and/or classroom aide away from duty. The substitute will assist and instruct students. This position reports to the Principal.

**REQUIREMENTS:**

- Possess a high school diploma or equivalent
- Background check required
- Possess the ability to follow lesson plans and teach the classes
- Patience and consideration for children
- Consistency, flexibility, and punctuality in a job setting
- Communicates effectively and works well with a team
- Must be willing to work flexible schedule

**Hoonah City Schools is an Equal Employment/Affirmative Action Employer**